

Entry Example for Application Form

Tuition exemption Application Form for AY2020 Spring semester << For international students >>

\* Application Form must be printed two sided and be A4 paper size. (Do not write in blank spaces crossed out with slant lines.)

Date : February X, 2020

Application form must be carefully filled by the applicants themselves.  
If intentionally false information is provided, the exemption will be cancelled even after the decision of approval is made.  
Provide family information at the time of application.

To The President of the University of Tsukuba

Student ID Number : 201800000 Enrollment Year : 2018 Month : 4 Admission/Transfer Admission long-term study Y ( year ) · N

Scheduled Year of Completion: 2022 Month : 3

Affiliation Science and Engineering School Engineering Sciences College 3 Year  
Degree Graduate School Program Year

Name in Katakana ツクuba

Name (block letters) Tsukuuba

**[Caution]**  
Applicants must fill in Affiliation and school year as of April 1, 2020

\* Be sure to check the one of two categories below you wish.

Due to the following reasons, I hereby apply for  the tuition fees exemption  
 both the tuition fees exemption and deferment

Please choose either one.  
If you choose " both the tuition fees exemption and deferment " and you are allowed for the deferment, the deadline of payment is the end of August 2020, and payment slip is required to make this payment. There is a handling fees charged to payers.

**Reason for applying for tuition fees exemption. [All applicants]**  
\*Check the most appropriate reason for applying for tuition fees exemption.

●Reason for applying for tuition exemption. (Check the applicable reason)

1 General reason (financial reason)  5 Circumstances (Others)

Reasons for application, family Circumstances, etc (Explain your reason in detail)

\* Please write in this section in Japanese.

- Income situation of the household
- Current source of household income
- In case of no or little regular income, please explain your ways to make your living.

• Please write in Japanese in this section as much as possible.

Students who will graduate or complete the course by August cannot select " both the tuition fees exemption and deferment " .

Do not use an erasable type of pen or pencil.

(※For office use) 今回継続申請しない理由: 前回未申請 ・ 前回特別免除 ・ 2019収入変更 ・ 家族数変更 ・ その他( )

Applicant's Leave of Absence History (Fill in this section only if you have taken a leave of absence)

①History of Leave of Absence	yy/mm 20AA.BB - yy/mm 20CC. DD ( X months)	yy/mm - yy/mm ( months)
	yy/mm - yy/mm ( months)	yy/mm - yy/mm ( months)
	yy/mm - yy/mm ( months)	yy/mm - yy/mm ( months)

Use only a black or blue ballpoint pen.

To make a correction, draw a double line (=) through the incorrect entry.  
(Correction seal is not necessary.)  
Do not use any correction tape to erase wrong information.)

②Students studying beyond the standard course term [if applicable]  
\*Refer to guidebook.

②Students studying beyond the standard course term  
(Write the exceeding period below. The base date for this term is September 30, 2020.)

Exceeding period X year Y month

Refer: Exceeding period = [(Period from enrollment to the base date) - (Leave of Absence Period)] - (Minimum years required for graduation or completion)

# Entry Example

## Family and Income

[Fill in only "name, age, occupation, and Place of work / length of work".]

[Family]  
• International students should only fill in information on their family members who live in Japan at the time of application.

[Income]  
Do NOT fill in this part.

[All applicants]  
• Circle the campus where you study.

Tuition fees exemption result for AY2019  
[Students being in AY2019 must fill in this blank.]  
• Fill in tuition exemption result for each semester in AY2019.

Persons attending school in Japan (excluding the applicant)  
• Persons who are attending school in Japan at the time of application.

Special Deductions  
• Make sure to circle the applicable items and enter required information.  
• Also, make sure to submit required certificates (If you fail to submit it, you will not receive any deductions.)

Affiliation (as of April 1, 2020)	Science and Engineering School Engineering Sciences College	3	Year
Student ID Number	2 0 1 8 0 0 0 0 0	Name	Tsukuuba
Address, etc. Applicant (〒 305-8577 ) Tennodai 1-1-1, Tsukuba, Ibaraki TEL 090-1234-XXXX	Family (〒 ) United States of America ××State ▲▲ TEL		
* For international students, fill information about your spouse and children who live in Japan at the time of application			
Family members (spouse and children who live in Japan)			
Relationship to applicant	Applicant	Spouse	Child
Name			
Age	20		
Occupation	Student		
Place of work / length of work	year(s)	year(s)	year(s)
	(in thousand yen)	(in thousand yen)	(in thousand yen)
Income amount*			
Pension (old age pension) *			
Pension (Disability, Survivorship etc)			
Unemployment Insurance			
Public Assistance			
Other ( )			
Total			
Business income (business, agriculture)			
Land Rent + House Rent, Interest, Dividend			
Child Support, etc.			
Others ( )			
Retirement Benefit			
Extra Income			
Insurance			
Other ( )			
Total			
Commuting from	Home Other	Tokyo Campus Tsukuba Campus	Admission fee exemption request (AY2020) YES / NO
Tuition fees exemption	Spring semester (Full · Half · One-third · One-fourth · Not granted · Not applied)	Fall Semester (Full · Half · One-third · One-fourth · Not granted · Not applied)	入学料納付額 (2020年度) 千円 授業料納付額 (2019年度) 千円
⑦ Scholarship Scholarship Name: Example: ■ scholarship			(Estimated annual) amount received 360 thou.yen
Relationship	Name	Age	Management Categories
husband	Amakuubo	22	National Public Private
School Categories		Commuting from	Tuition Exemption Status
Elementary school/Junior High School/Senior High School/College/University College of Technology/Vocational School (Upper Secondary/Specialized) (School Name) ○ University (AY2016 enrollment Grade)		Home Other	1st Semester: 2nd Semester: Annual Amount (in thou.yen)
Elementary school/Junior High School/Senior High School/College/University College of Technology/Vocational School (Upper Secondary/Specialized) (School Name) (AY enrollment Grade)		Home Other	5 3 6
Elementary school/Junior High School/Senior High School/College/University College of Technology/Vocational School (Upper Secondary/Specialized) (School Name) (AY enrollment Grade)		Home Other	
Elementary school/Junior High School/Senior High School/College/University College of Technology/Vocational School (Upper Secondary/Specialized) (School Name) (AY enrollment Grade)		Home Other	
Household with Disabled Persons	Relationship ( ) * Disabled	Disability pension Y/N	
Household with Persons Needing Long-Term treatment	Relationship ( ) Name ( ) Period of treatment: Since yy/mm	Medical treatment Cost Total thou.yen	
Main Financial Supporter Living Separately	Address	Separation period Year Month -( months)	
Disaster, Storm/Flood Damage, Burglary, etc.	Details of Damage	Amount of Damage (January 2018-December 2018) thou.yen	
* 申請理由	一般 事情(死亡) 事情(災害) 事情(失職) 事情(その他)	過去に休学 有 ・ 無	受付者チェック欄
家族数	人 独立生計者 該当 ・ 無 生活保護世帯 該当 ・ 無	学力 成績 単位数	① ②
	多子世帯 該当 ・ 無	学力特例 該当 ・ 無	支援室 生活課
		備考	

Address, etc. [All applicants]  
• The university may contact applicants to confirm the application contents. Please enter valid telephone number.  
• When family lives overseas, entry of family address is not mandatory.

Scholarship  
• Fill in received scholarship(s) information (only grants without repayment obligation)  
• Fill in the correct scholarship name.  
• Fill in the estimated annual scholarship amount you will receive for AY2019.

\* "大学認定欄" section is for University use only