The Kubota Fund
Application Guideline for Grant FY 2019 / 2020

1. Qualifications:
   a. Applicant must be a national of developing country, or born & raised in a developing region, whose annual GDP per capita is less than US$5,750.00.
   b. Applicant should be officially registered to a research/educational institute or business enterprise located in Japan.
   c. Applicant must be (or will be) pursuing academic degre/doctoral research projects as a specific engineering/development theme (preferably civil, electrical, agricultural engineering, environment, energy or development economics).
   d. Applicant should be recommended by a professor/technical staff, who holds capability/potential to evaluate ability, achievements and promise of the applicant adequately, of the organization to which the applicant belong, such as kib/academic or management supervisor(s).

2. Number of grants and period of grant:
   a. The number of grants to be selected this year will be 12, including those who will be awarded renewed grants.
   b. The period of such grant is one year.
   c. The renewal of another one-year grant will be subject to qualifications.
   d. The grant will get extended automatically. It is indispensable, if you try continuing your grant's status, to apply for the fund for the next fiscal year.

3. Amount of grant:
   From overseas: US$40,000 to US$60,000 per month.

4. Application:
   The applicant who wishes applying for the grant is required to submit the documents listed below. Registration of an application will be effective only when all the documents needed have reached the Secretariat Office of the Fund.
   (1) "Grant Application" (Download from the website: http://www.kubota-fund.co.jp)
      Submit the document by e-mail (kubota-fund@b昧.koei.co.jp)
   (2) "Letter of Recommendation" (Download from the website: http://www.kubota-fund.co.jp)
      "Certificate" which states that the applicant has been officially registered in us, or be admitted to enter into, a specific enterprise or research/educational institute located in Japan, for the period of grant payment.
      "The grants concessive from the fiscal year 2019/2018 who wishes "renewal" of her/his status as a grantee, please send a copy of quotation letter from the Fund issued in the previous year.
   (3) "Certificate of Bachelor or Master Course (for the final year) of the college/ university/graduate school in your home country or previous institute.
      Current technical college students and undergraduate students in Japan are exempted from (4).

Applications should be addressed to:

The Secretariat Office for the Managing Committee
The Kubota Fund on Nippon Koei Co., Ltd.
1-14-14 Kudan-kita, Chiyoda-ku,
Tokyo 102-8588, JAPAN
E-mail: kubota-fund@koei.co.jp

5. Closing date for applications:
   January 15, 2019 (Postmarked and on the date are valid)

6. Selection:
   The Managing Committee will make a decision on the recommendation announced by the Selection Committee after the examination.

7. Notice of selection:
   Notice of the result of the selection will be given, in writing form, to the applicants by the end of March 2019.
(In case of success): The notice will be delivered via both e-mail to the applicant and postal mail to the recommender.
(In case of failure): The notice will be delivered via e-mail to the applicant.

8. Payment of grant amounts:
   a) Grant amounts for the period from April 2019 to September 2019 will be paid in July 2019.
   b) Grant amounts for the period from October 2019 to March 2020 will be paid in January 2020.
   c) If the period of the grant is less than six months, payment will be divided by monthly installments, to be paid at the above mentioned dates.
   d) Grant amounts will be remitted to the account designated by the grantee.
   e) The period of the grant is within the validity of the grantee's stay permit or visa.

9. Termination of grant:
   If a grantee is disqualified in accordance with the guidelines of the Fund, the grant will be terminated. Should false representation be found on the Grant Application, the applicant is obliged to refund the grant even if it has already been spent.

10. Report on training or study:
   Grantees are required to submit reports on their training or study every six months, during the period in which they are receiving the grant.

11. Contact Us
   If you have any question about this “Guidelines for Application for Grants FY 2019 / 2020,” please contact us.
   Please be noted, on the other hand, that any questions concerning the selection of grantees are basically not acceptable after the closing date of application until the notice of selection.

The Secretarial Office for the Managing Committee
The Kubota Fund of Nippon Koei Co., Ltd.
1-14-6 Kodamakita, Chiyoda-ku,
Tokyo, Japan 102-8589
E-mail: kubota-fund@by.n-koei.co.jp
Phone: 03-5276-2454 / Fax: 03-5276-2656

This “Application Guideline for Grant FY 2018 / 2019” is subject to the terms and conditions expressed in the Japanese guideline of The Kubota Fund.

この奨学金を受給する者は、平成31（2019）年度の大学推薦奨学金の申請資格がありません。

Students who are accepted for this scholarship cannot apply for any other university recommendation scholarships in AY 2019.