The Social Security and Tax Number System

Office for the Social Security and Tax Number System
Minister's Secretariat, Cabinet Office
Social Security Reform Office, Cabinet Secretariat
The Social Security and Tax Number System is... Social infrastructure to improve administrative efficiency, enhance public convenience, and realize a fairer and more just society.

A fairer and more just society
Because it will make it easier to ascertain people’s income and receipt of other administrative services, the system will prevent improper evasion of payment responsibility and unfair receipt of benefits, and provide fine-tuned assistance to those who really need it.

Improved administrative efficiency
The system will greatly save time and labor needed to compare, transcribe, and input various types of information in administrative organs, local governments, etc.
It will promote linkage among multiple operations and eliminate waste arising from work overlap.

Enhanced public convenience
The system will simplify administrative procedures and lessen the burden on residents by reducing the number of accompanying documents, etc., needed for procedures.
It will allow residents to check the information on them that administrative organs possess and receive notices on various services from those organizations.
Each resident will be notified of his or her own Individual Number (nicknamed “My Number”) beginning in October 2015.

- One number (12 digits) will be issued individually to every person possessing a resident record.
- Your municipality will send a notification card for your Individual Number to the address appearing in your resident record. Please make note of this if you live at an address that differs from the one in your resident record.

Your Individual Number will serve you for your lifetime. Please take proper steps to protect it.

- Your Individual Number will not be changed at time during your life unless it has been leaked and may be used improperly.
Beginning in January 2016, your Individual Number will be required for administrative procedures related to social security, taxation, and disaster response.

Individual Numbers will only be used for legally stipulated administrative procedures in the areas of social security administration, taxation, and disaster response.

**Social security**
- Pensions
- Labor
- Healthcare
- Welfare

**Taxation**
- Acquirement of pension qualification, pension confirmation and payment
- Acquirement of unemployment insurance qualification, insurance confirmation and payment
- Hello Work-related affairs
- Collection of medical insurance premiums
- Welfare benefits, public assistance
- Notation on income tax returns, notifications, records, etc., submitted to tax authorities
- Internal administrative work of tax authorities
- Etc.

**Disaster response**
- Payment of funding for rebuilding the livelihood of disaster victims
- Preparation of disaster victims’ books
- Etc.

*In addition, Individual Numbers may be used in administrative duties concerning social insurance, local tax, and disaster response as well as duties similar in nature to said administrative duties that are stipulated in the ordinances of local governments.*
Residents must provide notification of their Individual Numbers to administrative organs, private companies, and others.

You will present your number to your municipal office when submitting a child allowance situation notification each June.

You will present your number to the pension office when asking for a judgment concerning an employee pension.

You will present your number to your municipal office when submitting a child allowance situation notification each June.

You will present your number to your employer for notation on your certificate of income and withholding tax, etc.

You will present your number to securities companies, insurance companies, etc., for notation on legally required records.

The company will note your number on legally required documents and submit them to the tax office, etc.

Your employer will note the numbers for you and your dependents on the certificate of income and withholding tax and other necessary documents and submit them to the tax office and municipality.
Private companies will also handle Individual Numbers in tax and social insurance procedures.

Private businesses note Individual Numbers on various legally required records, notices of acquisition of insurance qualification, and other documents and submit them to administrative organs.

Use of Individual Numbers for any duty that is not stipulated by law is prohibited.
You must not provide your Individual Number to others irresponsibly. It should only be provided to administrative organs and others necessary for procedures in the areas of social security administration, taxation, and disaster response.

• Individual Numbers are presented to central and local government bodies, employers, financial institutions, pension organizations and medical insurers, and other such organizations.

• Inappropriately obtaining the Individual Numbers of others and the wrongful provision of Personal Information Files containing others’ Individual Numbers and other confidential personal information by organizations that handle the Individual Numbers of others are punishable acts.
Individual Number Cards can be used as personal identification as well as to receive various services.

- An Individual Number Card will be issued to you when you apply for one at your municipal office after receiving your Individual Number notification.

- The card will contain an electronic certificate that can be used for online tax returns (e-Tax, etc.).

- The card can also be used for services stipulated in local government ordinances, such as use of library services and issuance of seal registration certificates.

- Basic Resident Registration Cards may be used until their period of validity expires. However, you must surrender this card if you obtain an Individual Number Card.

* No highly detailed personal information will be recorded on the card.

- Information to be recorded on the card will be limited to your name, address, Individual Number, etc., noted on the faces as well as the electronic certificate. No information on your income or other such matters will be recorded on the card.
You may examine a record of how information concerning you that contains your Individual Number has been shared.

Disclosure System of Personal Information Cooperation Record

- You can see when information concerning you that contains your Individual Number was provided, who provided it, and why they provided it.
- You can check the details of personal information concerning you that administrative organs possess.
- You can receive notices concerning administrative services that fit your individual needs from administrative organs, etc.
- You can complete procedures for administrative organs all at once.

- The Disclosure System of Personal Information Cooperation Record is scheduled to be operation in January 2017.
- Details concerning the system’s functions are currently under study.
For the latest information, please visit

The Social Security and Tax Number System website
http://www.cas.go.jp/jp/seisaku/bangoseido/index.html

The Number System’s logo

☆ Central government organizations, local governments, and other Persons in Charge of Affairs Using the Individual Number may use the logo to facilitate efforts to educate the public about the Social Security and Tax Number System.

☆ Organizations that are other than Persons in Charge of Affairs Using the Individual Number that wish to help publicize the system may also use the logo after receiving approval from the Cabinet Office.

A call center for the Social Security and Tax Number System is established in October 2014.

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