

The Institute of Art and Design is pleased to announce the recruitment for an assistant professor as follows. Your application or recommendation of suitable candidates will be appreciated.

## Vacancy Announcement

1. Position title: Specially Appointed Assistant Professor

2. Number of positions: One

3. Research field: Art or Design or Heritage Studies

4. Teaching courses:

Courses to be taught both in Japanese and English include:

Courses related to the field of the successful candidate in the School of Art and Design.

Courses in master's and doctoral degree program related to the field of the successful candidate's specialties.

Others.

5. Start of employment: January 1st, 2026

The actual start date will be determined in consultation with the candidate and will be flexible after January 1st, 2026.

6. Term of employment: 4 years from the date of employment (Transition to the tenure-track is possible.)

After transitioning to a tenure-track faculty member, if the candidate pass the review based on the University's regulations, the candidate will be awarded tenure.

7. Probation period: 6 months

8. Job Description: The candidate will be responsible for education and research in the field of Art or Design or Heritage Studies, as well as administrative duties at the University of Tsukuba, including intra-university management.

(In principle, there will be no change in the job description during the period of employment.)

9. Workplace: The Institute of Art and Design (Tennodai 1-1-1, Tsukuba City, Ibaraki, Japan) Please note that smoking is generally prohibited on

the University of Tsukuba campus.

(In principle, there will be no change in the work place during the period of employment.)

10. Qualifications:

- 1) Doctoral Degree or Ph.D., or the candidate scheduled to acquire it by the start of Employment
- 2) Outstanding experience and ability in 'Content of work', listed above
- 3) Persons with Japanese proficiency
- 4) Outstanding achievement in the field of Art or Design or Heritage Studies (Including production of artworks)

11. Compensation:

Salary: Basic annual salary system

Working conditions will be determined according to the university regulations.

Work hours: Fixed working Days/ hours Monday-Friday 8:30-17:15,

Discretionary labor system for specialized work applied.

If the employee agrees to the Discretionary Labor System for Professional Work, Days on which employees engaged in work are considered to have been worked 7 hours and 45 minutes a day, in principle.

Days-off: Sundays, Saturdays, National holidays, and Dec. 29 through Jan. 3

Overtime: Overtime may be ordered as needed.

Vacation: Annual paid vacation is available. Vacation and other leave systems are in accordance with the university's employment regulations.

Other: Participation in National Public Service Mutual Aid Employment insurance available

12. Required documents:

- 1) Curriculum vitae (\*)
- 2) Summary of five significant publications or articles (\*)
- 3) List of educational and professional activities (\*)
- 4) Brief statement on the plans for education and research (\*)
- 5) List of all publications and articles
- 6) Name, affiliation and contact address of two persons whom the academic ability of the applicant could be inquired
- 7) Self-declaration on Specific Categories (\*)
- 8) Consent to Processing and Extraterritorial Transfer of Personal Data

under GDPR (EU General Data Protection Regulation)

(Persons located in the countries that make up the European Economic Area or in the United Kingdom of Great Britain and Northern Ireland submit the consent form). (\*)

(\*) Applicants are asked to contact the university office below to get the document forms required for 1) to 4) ,7), 8) and the sample for 5). Please attach the materials which confirm 2), e.g. off-prints. The materials will be returned.

13. Closing date: Applications must arrive no later than July 31, 2025

14. Selection process:

First screening will be done by application documents.

Applicants may have an interview as may be necessary. Applicants are expected to cover their own travel expenses.

15. Contact: Professor YAMAMOTO Sari

E-mail: y-sari@geijutsu.tsukuba.ac.jp, Tel.: +81 (0)29-853-2836

16. Where to send application documents:

General Affairs, Academic Service Office for the Art and Sport Science Area,  
University of Tsukuba, 1-1-1 Tennodai, Tsukuba, Ibaraki 305-8574, Japan

E-mail: tg-recruit@un.tsukuba.ac.jp

Tel.: +81 (0)29-853-2573

(\*) Application should be submitted by registered mail, EMS or international courier services. Please write "Application for ITF Assistant Professor" in red on the cover. Online Submission with all application documents is available via the JREC-IN Portal website. The information will not be used for any purpose other than selection and recruitment.

17. Additional information:

1) The University of Tsukuba is implementing the following University of Tsukuba ITF Assistant Professor Program to support the career development of outstanding young researchers who are conducting ambitious and challenging research for the future. To improve the research capabilities of ITF assistant professors, compared to regular tenure-track assistant professors at the University of Tsukuba, preferential treatment in terms of on-campus research funding is provided, creating an environment where they can concentrate on challenging research and supporting their career development as researchers. This is an open call to apply for the following University of Tsukuba ITF Assistant Professor Program. If enrolled for a full year, 500,000

yen is allocated for research expenses each year. For more information about this program, please refer to the following information.

<https://www.tsukuba.ac.jp/about/jobs-information/pdf/itf-assistantprofessor.pdf>

- 2) The University of Tsukuba selects personnel in accordance with the spirit of the "Basic Law for a Gender-Equal Society" and the principles and policies of the "University of Tsukuba Basic Principles and Basic Plan for Diversity".
- 3) The University of Tsukuba has established "University of Tsukuba Security Export Control Regulations" based on "Foreign Exchange and Foreign Trade Act", and conduct strict examination when employing foreign nationals, persons from foreign universities, companies, government agencies, etc., or persons who fall under a specific category.
- 4) In addition, our university are currently recruiting for faculty members limited to female. All fields, including art, design and heritage studies, are eligible. If you meet the requirements, we encourage you to apply for this position as well.

<https://www.tsukuba.ac.jp/en/about/jobs-information/>

<https://jrecin.jst.go.jp/seek/SeekJorDetail/Changelang?id=D125060647&lang=1>