

## **JOB ANNOUNCEMENT**

Degree Program in International Public Policy, Graduate School of Business Sciences, Humanities and Social Sciences, and the College of Social Sciences at the University of Tsukuba are seeking applications to fill ONE faculty position at the rank of Assistant Professor.

### **1. Position**

Assistant Professor (However, he/she may be hired as an Associate Professor based on an overall evaluation including research achievements.)

### **2. Field of Research**

Criminal policy or Criminal procedure law

### **3. Number of Positions: One**

### **4. Position Type**

Full time (Assistant Professor is tenure-track for five years. After the evaluation based on performance for five years, qualified candidates will be officially employed as a tenured faculty member with no fixed term. Associate professor does not have a fixed term.)

### **5. Institution & Location**

Faculty of Humanities and Social Sciences, University of Tsukuba  
1-1-1 Tennodai, Tsukuba, Ibaraki, Japan 305-8571

### **6. Teaching Duties**

- (1) Lectures and seminars related to “Criminal policy” and “Criminal procedure law” (College of Social Sciences)
- (2) Lectures and seminars related to “Criminal policy” or “Criminal procedure law” (Master’s and Doctoral Program in International Public Policy)
- (3) Related administrative duties (Duties related to the management of each of the above educational organizations and related faculty organizations)

### **7. Compensation**

Work hours: Discretionary Labor system (Working hours are 7 hours 45 min per day, 5 days a week, a total of 38 hours 45 min per week basically. Start/end time and break can be altered with flexibility at the employee's discretion.)

Days-off: Sundays, Saturdays, National holidays, and Dec.29 through Jan.3

Other: Participation in National Public Service Mutual Aid Employment Insurance available

### **8. General Qualifications**

Applicants must meet the following qualifications

- (1) LL.D. or Ph.D. (in hand or expected to be obtained prior to the date of appointment) or possess a research or professional record equivalent or superior to LL.D. or Ph.D.
- (2) At least one outstanding research achievement in a specialized field other than Japanese
- (3) Qualified Japanese and English skills in teaching, advising students in research, and in administration
- (4) Ability to perform organizational management tasks in Japanese
- (5) Capability and willingness to conduct research on Criminal policy or Criminal procedure law that could contribute to “Society5.0”.

### **9. Start of Employment**

October 1, 2023

### **10. Documents for application(in Japanese or English)**

- (1) Curriculum Vitae (Form No.3, Downloadable)
- (2) List of five of the applicant's publications (books and/or papers) published within the last five years. A doctoral thesis may be included. Only one publication can be included if it is an important achievement, even if it was done before five years ago. (Form No.4, Downloadable)
- (3) Achievement Record in the Areas of Education, Technical Skills, and Practical Work (Form No.5, Downloadable)
- (4) Education and Research Plan and Future Prospects at the University of Tsukuba (Form No.6, Downloadable).
- (5) Five main publications listed in (2)
- (6) Summaries of each of the five main publications listed in (2). 400 words in English.
- (7) List of complete research achievements (Form in file 23, downloadable)  
List the following items separately: Peer-reviewed academic journal articles, books and chapters, Peer-reviewed international conference proceedings, Non-reviewed academic articles (invited papers), Peer-reviewed Academic Papers (Bulletin). Other achievements should be listed on a separate sheet. Also, clearly state the acquisition of competitive research funds (as principal investigator only), academic awards received, etc.
- (8) Consent to Processing and Extraterritorial Transfer of Personal Data under GDPR (EU General Data Protection Regulation) (See the attached file)  
(Persons located in the countries that make up the European Economic Area or in the United Kingdom of Great Britain and Northern Ireland submit the consent form).
- (9) Self-Declaration of Specific Categories (Form, downloadable)  
The University of Tsukuba has established "University of Tsukuba Security Export Control Regulations" based on "Foreign Exchange and Foreign Trade Act", and conduct strict examination when employing foreign nationals, persons from foreign universities, companies, government agencies, etc., or persons who fall under a specific category.
- (10) Information below (Free Format)
  - a. E-mail address and phone number of the applicant
  - b. Contact information of two references (name, affiliation, e-mail address and phone number)

\*All the standardized forms can be downloaded from the link below.

<https://www.jinsha.tsukuba.ac.jp/jobs/application-documents>

### **11. Submission of the Application Documents**

Online submission via JREC-IN only. Submit the application as a PDF document via the JREC-IN Portal website. Please note that submissions by mail or email attachments will not be accepted. However, if books (single work) are included in the major achievements to be sent, the books may be submitted by mail to the address below.

### **12. Selection**

After the document screening, short-listed candidates will be invited for an interview, demo lessons (in English and Japanese) and research presentation. An interview, demo lessons and presentation will be conducted online.

### **13. Address to submit the books**

Dean, School of Social and International Studies  
University of Tsukuba  
1-1-1 Tennodai, Tsukuba, Ibaraki  
JAPAN 305-8571

\* Write in red "Position of Criminology and Law" on the package, and send it by registered mail.

\* Submitted books will not be returned unless a self-addressed and stamped envelope is enclosed in your package.

### **14. Deadline for receipt**

**March 31, 2023(Fri.) (Japan Standard Time)**

### **14. Contact for Further Information (Only E-mail)**

E-mail: secretary#soc-int.tsukuba.ac.jp (Please replace # with @ when sending.)  
Please write "Inquiries about Faculty Position of Criminology and Law" on the e-mail title.