

Extra Course Application for Credited Auditors (Undergraduate Program)

1. Extra Course Application

Credited Auditors (Non-Degree Students) who entered in the Spring Semester can add the extra course offered in the fall semester in the same academic year only with Tuition but without Application fee/Admission fee/Insurance fee.

2. Application Qualification

Only Credited Auditors who entered in the Spring Semester can add extra courses. For the new applicants who want to enter from the fall semester, please check the Application Guidelines.

3. Application Period

Friday 25th June 2021 - Thursday 1st July 2021 *Application category "Fall"

(Must be delivered by 1st July 2021, via Registered mail or Courier)

4. Application Materials

1) Extra Courses Application Form (Designated form)

2) Self-addressed envelope without stamps

*Clearly write your Name, Zip code and Address in BLOCK LETTERS on a 332 ×240mm sized envelope, postal stamps are NOT necessary

5. How to Submit Your Application

All applicants should submit the complete documentation within the designated application period. Designated forms can be obtained from the same webpage with the application guidelines. We only provide the forms in PDF format. Applicants may directly type in the relevant section and print it, or print and complete the forms by hand. The form must be printed on A4-single-sided paper.

For extra course application, a credited auditor must submit the required documents via postal mail (registered mail or courier) by the deadline to the Academic Service Office corresponding to the school group to which the credited auditor belongs. (See "13. Administrative Office" in the Application Guideline).

6. Note

In case of the application beyond the academic year, applicants must pay the Application fee/Admission fee/Insurance fee for each year.

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