

Entry Example for Application Form

Tuition exemption Application Form for AY2021 Spring semester <<For internatinal students>>

\* Application Form must be printed two sided and be A4 paper size. (Do not write in blank spaces crossed out with slant lines.)

Date : February X, 2021

To The President of the University of Tsukuba

Student ID Number : 201900000 Enrollment Year : 2019 Month : 4 Admission / Transfer Admission long-term study Y ( year ) N

Scheduled Year of Completion: 2023 Month : 3

Affiliation School Science and Engineering College Sciences Year 3

Degree Programs Program Year

Name in Katakana ツクーバ

Name (block letters) Tsukuuba

\* Be sure to check the one of two categories below you wish.

Due to the following reasons, I hereby apply for the tuition fees exemption both the tuition fees exemption and deferment

Reason for applying for tuition exemption. (Check the applicable reason)

1 General reason (financial reason) 5 Circumstances (Others)

Reasons for application, family Circumstances, etc (Explain your reason in detail)

\* Please write in this section in Japanese.

- Income situation of the household
- Current source of household income
- In case of no or little regular income, please explain your ways to make your living.

Please write in Japanese in this section as much as possible.

Reason for not applying for "continuance application." (Select one) I didn't apply last time / I applied for special exemption last time

/ Income situation of AY 2020 has changed / Family member has changed / Other reason ( )

Applicant's Leave of Absence History (Fill in this section only if you have taken a leave of absence)

History of Leave of Absence	yy/mm 20AA.BB - yy/mm 20CC. DD (X months)	yy/mm - yy/mm ( months)
	yy/mm - yy/mm ( months)	yy/mm - yy/mm ( months)
	yy/mm - yy/mm ( months)	yy/mm - yy/mm ( months)

Students studying beyond the standard course term

(Write the exceeding period below. The base date for this term is September 30, 2021.)

Exceeding period X year Y month

Refer: Exceeding period = [(Period from enrollment to the base date) - (Leave of Absence Period)] - (Minimum years required for graduation or completion)

Application form must be carefully filled by the applicants themselves. If intentionally false information is provided, the exemption will be cancelled even after the decision of approval is made. Provide family information at the time of application.

Reason for applying for tuition fees exemption. All applicants Check the most appropriate reason for applying for tuition fees exemption.

Reason for not applying for "continuance application." All applicants Please select one and circle it.

Students studying beyond the standard course term if applicable Refer to guidebook.

Caution Applicants must fill in Affiliation and school year as of April 1, 2021

Please choose either one. If you choose " both the tuition fees exemption and deferment " and you are allowed for the deferment, the deadline of payment is the end of August 2021, and payment slip is required to make this payment. There is a handling fees charged to payers.

Students who will graduate or complete the course by August cannot select " both the tuition fees exemption and deferment " .

Do not use an erasable type of pen or pencil.

Use only a black or blue ballpoint pen.

To make a correction, draw a double line (=) through the incorrect entry. (Correction seal is not necessary. Do not use any correction tape to erase wrong information.)

# Entry Example

## Family and Income

[Fill in only "name, age, occupation, and Place of work / length of work".]

[Family]

• International students should only fill in information on their family members who live in Japan at the time of application.

[Income]

Do NOT fill in this part.

[All applicants]

• Circle the campus where you study.

## Tuition fees exemption result for AY2020

[Students being in AY2020 must fill in this blank.]

• Fill in tuition exemption result for each semester in AY2020.

## Persons attending school in Japan (excluding the applicant)

• Persons who are attending school in Japan at the time of application.

## Special Deductions

• Make sure to circle the applicable items and enter required information.

• Also, make sure to submit required certificates (If you fail to submit it, you will not receive any deductions.)

Affiliation (as of April 1, 2021)	School <b>Science and Engineering</b>	College <b>Engineering Sciences</b>	Year <b>3</b>				
Degree Programs	Program Year						
Student ID Number	2 0 1 9 0 0 0 0 0						
Name	Tsukuuba						
Applicant (〒 305-8577 ) Tennodai 1-1-1, Tsukuba, Ibaraki TEL 090-1234-XXXX	Family (〒 ) United States of America ××State ▲▲ TEL						
* For international students, fill information about your spouse and children who live in Japan at the time of application							
⑥ Family and Income (Do NOT fill in information on income.)	Family members (spouse and children who live in Japan)						
	Relationship to applicant	Applicant	Spouse	Child			
	Name						
	Age	20					
	Occupation	Student					
	Place of work / length of work	year(s)	year(s)	year(s)	year(s)	year(s)	year(s)
		(in thousand yen)	(in thousand yen)	(in thousand yen)	(in thousand yen)	(in thousand yen)	(in thousand yen)
	Income amount*						
	Pension(old age pension) *						
	Pension(Disablement, Survivorship etc)						
	Unemployment Insurance						
	Public Assistance						
	Other ( )						
	Total						
	Business income*(business, agriculture)						
Land Rent*House Rent, Interest, Dividend							
Child Support, etc.							
Others ( )							
Retirement Benefit							
Extra Income							
Insurance							
Other ( )							
Total							
⑧ Special Deductions	Commuting from	Home	Tokyo Campus	Admission fee exemption request (AY2021)	Yes / No	入学料納付額 (2021年度)	千円
	Tuition fees exemption result for AY2020	Other	Tsukuba Campus	Spring semester (Full · Half · One-third · Two-thirds · Not granted · Not applied)	Fall Semester (Full · Half · One-third · Two-thirds · Not granted · Not applied)	授業料納付額 (2020年度)	千円
⑦ Scholarship	Scholarship Name: Example: ■■scholarship						(Estimated annual)amount received
							360 thou.yen
	Relationship	Name	Age	Management Categories	School Categories	Commuting from	Tuition Exemption Status
	husband	Amakuubo	22	National Public Private	Elementary school/Junior High School/Senior High School/College/University College of Technology/Vocational School (Upper Secondary/Specialized) (School Name) OOUiversity (AY2017 enrollment Grade)	Home Other	1st Semester: 2nd Semester: Annual Amount(in thou.)
				National Public Private	Elementary school/Junior High School/Senior High School/College/University College of Technology/Vocational School (Upper Secondary/Specialized) (School Name) (AY enrollment Grade)	Home Other	
⑨ Special Deductions	Household with Disabled Persons	Relationship ( ) * Disabled	Disability pension Y/N				
	Household with Persons Needing Long-Term treatment	Relationship ( ) Name ( )	Period of treatment: Since yy/mm Medical treatment Cost Total thou.yen				
	Main Financial Supporter Living Separately	Address	Separation period Year Month -( months)				
	Disaster, Storm/Flood Damage, Burglary, etc.	Details of Damage	Amount of Damage (January 2019–December 2019) thou.yen				
	* 大学認定	申請理由	一般 事情(死亡) 事情(災害) 事情(失職) 事情(その他)	家計(特例)	過去に休学 有 ・ 無	学力 成績 単位数	支援室チェック欄
	家族数	人 独立生計者 該当 ・ 無	生活保護世帯 該当 ・ 無	学力特例 該当 ・ 無	学生生活課		
		多子世帯 該当 ・ 無		備考			

\* "大学認定欄" section is for University use only

Address, etc. [All applicants]

• The university may contact applicants to confirm the application contents. Please enter valid telephone number.

• When family lives overseas, entry of family address is not mandatory.

## Scholarship

• Fill in received scholarship(s) information (only grants without repayment obligation)

• Fill in the correct scholarship name.

• Fill in the estimated annual scholarship amount you will receive for AY2020.