

# Tuition Exemption Applicant Sheet/Submission Slip

For submission

1 Application Date 2022/ /

2 Student ID Number

NO.

3 Affiliation School College Year

Degree Program Graduate School Program Year

4 Applicant's Name Affiliation and school year as of October 1, 2022

5 Reason for application Please check the applicable box.

- General (financial reason)  Circumstances (Other)

## 6 Required Documents (Checklist)

Check boxes for all submitted documents.  
(Submit all documents marked with "★" and either one of the documents marked with "▲". Submit documents marked with "●" if applicable.)

### <Check 1: All applicants must check the following [refer to Guide p.4]>

- Tuition Exemption Application Form ★
- Tuition Exemption Applicant Sheet/Submission Slip [This Form] ★
- Cover of attached documents ★
- Income certificates or Taxation certificate for FY 2022 of all family members living in Japan (including the applicant, his or her spouse) ▲①  
 Taxation certificate or Income certificate for FY2022 is not available due to recent arrival to Japan in 2022 ▲②
- Declaration of Income and Expenditure Status (Form 1) ★
- Documents regarding income (proceed to Check 2)
- Documents regarding special deductions (proceed to Check 3)
- Documents necessary when an applicant is a student exceeding the standard course term (proceed to Check 4)
- Documents necessary when an applicant applies with "Circumstances (Other)" under reason (proceed to Check 5)

### <Check 2: Documents regarding income [refer to Guide p.5]>

- Document(s) specifying received amount of scholarship
- Certificate of TA/RA Income
- Salary statements for the most recent three months
- Certificate of expected annual income (Form 2)
- Notice of Child Allowance
- Other documents ( )

### <Check 3: Documents regarding special deductions [refer to Guide p.6]>

- Certificate of Tuition Exemption (Form4)
- Certificate that proves the enrollment of the student at the time of application.
- Disability certificate
- Detailed statement of medical expense deduction for persons needing long-term care (Form 5)
- Doctor's certificate
- Documents that certify current expenditure (receipts or other documents)
- Documents that show the amounts paid by health insurance or life insurance
- Other documents ( )

### <Check 4: Students exceeding the standard course term [refer to Guide p.7]>

- Interview Sheet (Form 6) ●
- Medical certificate
- Certificate of studying abroad
- Physical disability certificate

### <Check 5: Applicants apply with reason "Circumstances (Other)" [refer to Guide p.8]>

- Interview Sheet (Form 6) ●
- Other documents instructed by the university

For office use

# Tuition exemption Applicant Sheet/Submission Slip

Duplicate for student  
[Keep until you get result]

1 Application Date 2022/ /

2 Student ID Number

3 Applicant's Name

NO.

The university may instruct you to confirm your application details or submit additional documents after application accepted.

For office use