

Tuition Exemption Applicant Sheet/Submission Slip

For submission

1 Application Date 2023/ /

2 Student ID Number

3 Affiliation School

College

Year

Degree Program

Program

Year

4 Applicant's Name

Affiliation and school year as of April 1, 2023

5 Reason for application Please check the applicable box.

☐ General (financial reason)

☐ Circumstances (Other)

6 Required Documents (Checklist)

Check boxes for all submitted documents.

(Submit all documents marked with "★" and either one of the documents marked with "▲". Submit documents marked with "●" if applicable.)

<Check 1: All applicants must check the following [refer to Guide p.5]>

- ☐ Tuition Exemption Application Form★
- ☐ Tuition Exemption Applicant Sheet/Submission Slip [This Form]★
- ☐ Cover of attached documents ★
- ☐ Income certificates or Taxation certificate for FY 2022 of all family members living in Japan (including the applicant, his or her spouse) ▲①
☐ Not available due to recent arrival to Japan in or after 2022▲②
- ☐ Declaration of Income and Expenditure Status (Form 1)★
- ☐ Documents regarding income (proceed to Check 2)
- ☐ Documents regarding special deductions (proceed to Check 3)
- ☐ Documents necessary when an applicant is a student exceeding the standard course term (proceed to Check 4)
- ☐ Documents necessary when an applicant applies with "Circumstances (Other)" under reason (proceed to Check 5)

<Check 2: Documents regarding income [refer to Guide p.6]>

- ☐ Document(s) specifying received amount of scholarship
- ☐ Certificate of TA/RA Income
- ☐ Salary statements for the most recent three months
- ☐ Certificate of expected annual income (Form 2)
- ☐ Notice of Child Allowance
- ☐ Other documents ()

<Check 3: Documents regarding special deductions [refer to Guide p.7]>

- ☐ Certificate of Tuition Exemption (Form4)
- ☐ Certificate that proves the enrollment of the student at the time of application.
- ☐ Disability certificate
- ☐ Detailed statement of medical expense deduction for persons needing long-term care (Form 5)
- ☐ Doctor's certificate
- ☐ Documents that certify current expenditure (receipts or other documents)
- ☐ Documents that show the amounts paid by health insurance or life insurance
- ☐ Other documents ()

<Check 4: Students exceeding the standard course term [refer to Guide p.8]>

- ☐ Interview Sheet (Form 6) ●
- ☐ Medical certificate
- ☐ Certificate of studying abroad
- ☐ Disability certificate

<Check 5: Applicants apply with reason "Circumstances (Other)"[refer to Guide p.9]>

- ☐ Interview Sheet (Form 6) ●
- ☐ Other documents instructed by the university

For office use
(受付者記入欄)

Tuition exemption Applicant Sheet/Submission Slip

Duplicate for student
[Keep until you get result]

1 Application Date 2023/ /

2 Student ID Number

3 Applicant's Name

NO.

The university may instruct you to confirm your application details or submit additional documents after application

For office use
(受付者記入欄)