

Entry Example for Application Form

Tuition exemption Application Form for AY2024 Fall semester For international students

* Application Form must be printed two sided and be A4 paper size. (Do not write in blank spaces crossed out with slant lines.)

Date : **October X, 2024**

Application form must be carefully filled by the applicants themselves.
If intentionally false information is provided, the exemption will be cancelled even after the decision of approval is made.
Provide family information at the time of application.

To The President of the University of Tsukuba

Student ID Number : **202200000** Enrollment Year : **2022** Month : **4** Admission / Transfer Admission long-term study Y (year · N)

Scheduled Year of Completion: **2026** Month : **3**

Affiliation School **Science and Engineering** College **Sciences** Year **3**

Degree Programs _____ Program _____ Year _____

Name in Katakana **ツクuba**

Name **Tsukuuba**

* Please write your name in handwritten block style.

* Be sure to check the one of two categories below you wish.

Due to the following reasons, I hereby apply for the tuition fees exemption
 both the tuition fees exemption and deferment

[Caution]
Applicants must fill in Affiliation and school year as of October 1, 2024

Reason for applying for tuition fees exemption. [All applicants]
• Check the most appropriate reason for applying for tuition fees exemption.

● Reason for applying for tuition exemption. (Check the applicable reason)

1 General reason (financial reason) 5 Circumstances (Others)

Reasons for application, family Circumstances, etc (Explain your reason in detail)

* Please write in this section in Japanese.

• Income situation of the household

• Current source of household income

• In case of no or little regular income, please explain your ways to make your living.

• Please write in Japanese in this section as much as possible.

Please choose either one.
If you choose " both the tuition fees exemption and deferment " and you are allowed for the deferment, the deadline of payment is the end of February 2025, and payment slip is required to make this payment. There is a handling fees charged to payers.

Do not use an erasable type of pen or pencil.

Applicant's Leave of Absence History (Fill in this section only if you have taken a leave of absence).

① History of Leave of Absence	yy/mm	- yy/mm	(months)	yy/mm	- yy/mm	(months)
	yy/mm	- yy/mm	(months)	yy/mm	- yy/mm	(months)
	yy/mm	- yy/mm	(months)	yy/mm	- yy/mm	(months)

Use only a black or blue ballpoint pen.
To make a correction, draw a double line (=) through the incorrect entry.
(Correction seal is not necessary.
Do not use any correction tape to erase wrong information.)

② Students studying beyond the standard course term [if applicable]
• Refer to guidebook.

② Students studying beyond the standard course term
(Write the exceeding period below. The base date for this term is March 31, 2025.)

Exceeding period year month

Refer : Exceeding period = [(Period from enrollment to the base date) - (Leave of Absence Period)] - (Minimum years required for graduation or completion)

Entry

Family and Income
 [Fill in only "name, age, occupation, and Place of work / length of work".]
 [Family]
 • International students should only fill in information on their family members who live in Japan at the time of application.
 [Income]
 Do NOT fill in this part.

[All applicants]
 • Circle the campus where you study.

Tuition fees exemption result for AY2023
 [Students as of AY2023 must fill in this blank.]
 • Fill the previous year's tuition exemption result for each semester.

Persons attending school in Japan (excluding the applicant)
 • Persons who are attending school in Japan at the time of application.

Special Deductions
 • Make sure to circle the applicable items and enter required information.
 • Also, make sure to submit required certificates (If you fail to submit it, you will not receive any deductions.)

Affiliation (as of October 1, 2024)	School Science and Engineering	College Engineering Sciences	Year 3
Degree Programs	Program		Year
Student ID Number	2 0 2 2 0 0 0 0 0		Name Tsukuuba
Address, etc. (〒 305-8577)	Tennodai 1-1-1, Tsukuba, Ibaraki		Family (〒)
TEL 090-1234-XXXX	United States of America ××State ▲▲		TEL

Address, etc. [All applicants]
 • The university may contact applicants to confirm the application contents. Please enter valid telephone number.
 • When family lives overseas, entry of family address is not mandatory.

* For international students, fill information about your spouse and children who live in Japan at the time of application.

Relationship to applicant	Family members (spouse and children who live in Japan)					
	Applicant	Spouse	Child			
Name						
Age	22					
Occupation	Student					
Place of work						
Length of work	year(s)	year(s)	year(s)	year(s)	year(s)	year(s)
	(in thousand yen)	(in thousand yen)	(in thousand yen)	(in thousand yen)	(in thousand yen)	(in thousand yen)
Income amount*						
Pension (old age pension) *						
Pension (Disablement, Survivorship etc)						
Unemployment Insurance						
Public Assistance						
Other ()						
Total						
Business income (business, etc.)						
Land Rent-House Rent, Interest, Dividend						
Child Support, etc.						
Others ()						
Retirement Benefit						
Insurance						
Other ()						
Total						

Application For Admission fee exemption (2024)
 [New students in AY2024 must fill in this blank.]
 • Circle "YES" if applied.
 • Circle "Persons who didn't need to pay" if you completed Master's Programs at University of Tsukuba Graduate Schools in March 2024, and continuously take Doctoral Program at University of Tsukuba Graduate Schools.

Commuting from	Home	Tokyo Campus	Admission fee exemption request (AY2024)	Yes	No	大学料納付額 (2024年度)	千円
Tuition fees exemption result for AY2023	Spring semester (Full: <input checked="" type="checkbox"/> Half: <input checked="" type="checkbox"/> One-third: <input checked="" type="checkbox"/> Not granted: <input type="checkbox"/> Not applied: <input type="checkbox"/>	Fall Semester (Full: <input checked="" type="checkbox"/> Half: <input checked="" type="checkbox"/> One-third: <input checked="" type="checkbox"/> Not granted: <input type="checkbox"/> Not applied: <input type="checkbox"/>	授業料納付額 (2023年度)	千円			

Scholarship
 • Fill in received scholarship(s) information (only grants without repayment obligation)
 • Fill in the correct scholarship name.
 • Fill in the estimated annual scholarship amount you will receive for AY2024.

⑦ Scholarship

Scholarship Name: Example: ■ ■ scholarship (Estimated annual amount received 360 thou.yen)

Relationship	Name	Age	Management Categories	School Categories	Commuting from	Status in AY 2023		
						Tuition Exemption Status	Tuition Fees	
						1st Semester	2nd Semester	Annual Amount (in thou.)
husband	Amakuubo	22	National Public Private	Elementary school/Junior High School/Senior High School/College/University (School Name) ○ University (AY2021 enrollment 4Grade)	Home	N/A Total	N/A Total	536
			National Public Private	Elementary school/Junior High School/Senior High School/College/University (School Name) (AY enrollment Grade)	Home	N/A Total	N/A Total	
			National Public Private	Elementary school/Junior High School/Senior High School/College/University (School Name) (AY enrollment Grade)	Home	N/A Total	N/A Total	
			National Public Private	Elementary school/Junior High School/Senior High School/College/University (School Name) (AY enrollment Grade)	Home	N/A Total	N/A Total	

⑧ Household with Disabled Persons

Relationship () * Disabled Disability pension Y/N

Relationship () * Disabled Disability pension Y/N

Household with Persons Needing Long-Term treatment

Relationship () Name ()

Period of treatment: Since yy/mm Medical treatment Cost Total thou.yen

Period of treatment: Since yy/mm Medical treatment Cost Total thou.yen

Main Financial Supporter Living Separately

Address Separation period Year Month -(months)

⑨ Disaster, Storm/Flood Damage, Burglary, etc.

Details of Damage Amount of Damage (January 2023–December 2023) thou.yen

* 申請理由 一般 事構(死亡) 事構(災害) 事構(失職) 過去に休学 有 ・ 無 支援室チェック欄

事情(その他) 家計(特例) 学力 成績 単位数

家族数 人 独立生計者 (該当) ・ 無 生活保護世帯 該当 ・ 無 学力特例 該当 ・ 無 学生生活課

多子世帯 該当 ・ 無 備考

* "大学認定欄" section is for University use only