

Entry Example for Application Form

Tuition exemption Application Form for AY2025 Fall semester <<For international students>>

* Application Form must be printed two sided and be A4 paper size. (Do not write in blank spaces crossed out with slant lines.)

Date : October X, 2025

To The President of the University of Tsukuba

Student ID Number : 202300000 Enrollment Year : 2023 Month : 4 Admission/Transfer Admission long-term study Y (year) N

Scheduled Year of Completion: 2027 Month : 3

Affiliation School Science and Engineering Degree Programs College Engineering Sciences Year 3

Program Year

Name in Katakana ツクuba

Name Tsukuuba

* Please write your name in handwritten block style.

* Be sure to check the one of two categories below you wish.

Due to the following reasons, I hereby apply for ☒ the tuition fees exemption ☐ both the tuition fees exemption and deferment

Reason for applying for tuition exemption. (Check the applicable reason)

☒ 1 General reason (financial reason) ☐ 5 Circumstances (Others)

Reasons for application, family Circumstances, etc (Explain your reason in detail)

* Please write in this section in Japanese.

Income situation of the household

Current source of household income

In case of no or little regular income, please explain your ways to make your living.

Please write in Japanese in this section as much as possible.

Applicant's Leave of Absence History (Fill in this section only if you have taken a leave of absence)

①History of Leave of Absence	yy/mm	– yy/mm	(months)	yy/mm	– yy/mm	(months)
	yy/mm	– yy/mm	(months)	yy/mm	– yy/mm	(months)
	yy/mm	– yy/mm	(months)	yy/mm	– yy/mm	(months)

②Students studying beyond the standard course term

(Write the exceeding period below. The base date for this term is March 31, 2026.)

Exceeding period year month

Refer: Exceeding period = [(Period from enrollment to the base date)– (Leave of Absence Period)]– (Minimum years required for graduation or completion)

Application form must be carefully filled by the applicants themselves.
If intentionally false information is provided, the exemption will be cancelled even after the decision of approval is made.
Provide family information at the time of application.

Reason for applying for tuition fees exemption. [All applicants]
Check the most appropriate reason for applying for tuition fees exemption.

②Students studying beyond the standard course term [if applicable]
Refer to guidebook.

[Caution]

Applicants must fill in Affiliation and school year as of October 1, 2025

Please choose either one.
If you choose " both the tuition fees exemption and deferment " and you are allowed for the deferment, the deadline of payment is the end of February 2026, and payment slip is required to make this payment. There is a handling fees charged to payers.

Do not use an erasable type of pen or pencil.

Use only a black or blue ballpoint pen.
To make a correction, draw a double line (=) through the incorrect entry.
(Correction seal is not necessary.
Do not use any correction tape to erase wrong information.)

Entry

Family and Income
[Fill in only "name, age, occupation, and Place of work / length of work".]

[Family]
• International students should only fill in information on their family members who live in Japan at the time of application.

[Income]
Do NOT fill in this part.

[All applicants]
• Circle the campus where you study.

Tuition fees exemption result for AY2024
[Students as of AY2024 must fill in this blank.]
• Fill the previous year's tuition exemption result for each semester.

Persons attending school in Japan (excluding the applicant)
• Persons who are attending school in Japan at the time of application.

Special Deductions
• Make sure to circle the applicable items and enter required information.
• Also, make sure to submit required certificates (If you fail to submit it, you will not receive any deductions.)

Affiliation (as of October 1, 2025)	School Science and Engineering	College Engineering Science	Year 3	
Student ID Number 2 0 2 3 0 0 0 0 0	Name Tsukuuba			
Applicant (〒305-8577) Tennodai 1-1-1, Tsukuba, Ibaraki TEL 090-1234-XXXX	Family (〒) United States of America ××State ▲▲ TEL			
* For international students, fill information about your spouse and children who live in Japan at the time of application				
⑥ Family and Income (Do NOT fill in information on income.)	Relationship to applicant			Family members (spouse and children who live in Japan)
	Name	Applicant	Spouse	Child
	Age	22		
	Occupation	Student		
	Place of work			
	Length of work	year(s)	year(s)	year(s)
		(in thousand yen)	(in thousand yen)	(in thousand yen)
	Income amount*			
	Pension (old age pension) *			
	Pension (Disability, Survivorship, etc.)			
	Unemployment Insurance			
	Public Assistance			
	Other ()			
	Total			
	⑦ Scholarship	Commuting from Home		
Tokyo Campus			Yes / No	
Tsukuba Campus			Persons who didn't need to pay	
Tuition fees exemption result for AY2024			大学料納付額 (2025年度)	
(Full / Half / One-third)			授業料納付額 (2024年度)	
(Full / Half / One-third)			千円	
Scholarship Name: Example: ■ ■ scholarship			(Estimated annual amount received)	
Relationship		Name	Age	Status in AY 2024
husband		Amakuubo	22	360 thou.yen
Public		Elementary school/Junior High School/Senior High School/College/University	Communitg from	Tuition Exemption Status: 1
Private		College of Technology/Vocational School (Upper Secondary/Specialized)	Home	Tuition Fees
		(School Name) OO University (AY2022 enrollment 4 Grade)	Other	For Semester 1 and Semester 2
		Elementary school/Junior High School/Senior High School/College/University	Home	Annual Amount (thou.)
		College of Technology/Vocational School (Upper Secondary/Specialized)	Other	
		(School Name) (AY enrollment Grade)	Home	
	Elementary school/Junior High School/Senior High School/College/University	Home		
	College of Technology/Vocational School (Upper Secondary/Specialized)	Other		
	(School Name) (AY enrollment Grade)	Home		
	Elementary school/Junior High School/Senior High School/College/University	Home		
	College of Technology/Vocational School (Upper Secondary/Specialized)	Other		
	(School Name) (AY enrollment Grade)	Home		
⑧ Special Deductions	Household with Disabled Persons			Relationship () * Disabled
	Household with Persons Needing Long-Term treatment			Relationship () Name ()
	Main Financial Supporter Living Separately			Period of treatment: Since yy/mm
	Details of Damage			Medical treatment Cost Total
	Amount of Damage (January 2024-December 2024)			thou.yen
	Separation period			Year Month -(months)
	合計 (千円)			
	申請理由			過去に休学 有 ・ 無
	事情(死亡) 事情(災害) 事情(失職)			支援室チェック欄
	事情(その他) 家計(特例)			学力 成績 単位数
	家族数			学力特例 該当 ・ 無
	独立生活者			学生生活課
	生活保護世帯 該当 ・ 無			
	多子世帯 該当 ・ 無			備考

* "大学認定欄" section is for University use only

Address, etc. [All applicants]
• The university may contact applicants to confirm the application contents. Please enter valid telephone number.
• When family lives overseas, entry of family address is not mandatory.

Application For Admission fee exemption (2025)
[New students in AY2025 must fill in this blank.]
• Circle "YES" if applied.
• Circle "Persons who didn't need to pay" if you completed Master's Programs at University of Tsukuba Graduate Schools in March 2025, and continuously take Doctoral Program at University of Tsukuba Graduate Schools.

Scholarship
• Fill in received scholarship(s) information (only grants without repayment obligation)
• Fill in the correct scholarship name.
• Fill in the estimated annual scholarship amount you will receive for AY2025.