

JOB ANNOUNCEMENT

Degree Program in International Public Policy, Graduate School of Business Sciences, Humanities and Social Sciences at the University of Tsukuba is seeking applications to fill ONE faculty position in Central Eurasian Studies at the rank of assistant professor.

1. Position

Full-time non-tenured assistant professor (助教)

2. Term of Employment

Maximum 4 years, every year employment based on a renewal assessment (non-tenure track)

* For candidates with previous employment history at the University of Tsukuba (e.g. teaching part-time), the term may be shortened in accordance with the regulations of the university.

3. Start of Employment

October 1, 2020

* The annual salary system (年俸制) is applied. A commutation allowance is available in addition.

* Salary is based on age, qualifications, and experience, as per university policy.

4. Field of Study

Central Eurasian Studies (fields of Social Sciences and Humanities)

5. Responsibilities

(1) Teaching subjects such as “Research on Central Eurasian Culture and Society” at Master’s Program in International Public Policy, “Overseas Internship”, “Domestic Internship”, “Practice of Overseas Project” at School of Humanities and Culture, “Overseas language training (Russian Language)” at Center for Education of Global Communication etc.

(2) Administrative tasks for Nippon-Foundation Central Asia-Japan Human Resource Development Project etc.

6. Qualifications

(1) Doctoral degree, or the prospect for obtaining a doctoral degree prior to employment

(2) Publication record with academic publishers and/or reputable academic journals in the field related to Central Eurasian Studies.

* Having published research papers in reputable English language journals is desirable *

(3) Experience in teaching at the college level or equivalent (desirable)

(4) Ability to conduct classes in English.

(5) Competence of communication in Russian or one of the languages in Central Asian countries such as Uzbek, Kazakh, Kyrgyz and other languages (desirable)

(6) This position does not require native level of Japanese language proficiency but having a level of proficiency in Japanese sufficient to fulfill all tasks described above is required.

7. Documents for application

- (1) Curriculum Vitae (Form 3, downloadable), including a detailed description of the applicant's educational background, academic and other professional activities, date of birth, home and office addresses, telephone numbers, and email address
- (2) List of 3-5 main publications (books and/or papers) within the last five years (Form 4, downloadable) (If the candidate has fewer than five publications to list, he/she can add books and/or papers published more than five years ago on the list.)
- (3) List of teaching experience within the last five years (Form 5, downloadable)
- (4) Essay on teaching and research plans at the University of Tsukuba (Form 6, downloadable)

*Using forms 3-6 is not obligatory but preferable. The forms (Japanese version only) are available at <http://www.cegloc.tsukuba.ac.jp/page/dir000580.html>.

They can be filled out in English.

- (5) A copy or photocopy of the 3-5 main publications listed in (2)
- (6) Abstracts for each of the main publications listed in (2) (800 characters in Japanese or 400 words in English)
- (7) List of all publications and presentations (Put a checkmark on the five main publications listed in (2).)
- (8) Cover letter with the applicant's email address and telephone number
- (9) Contact information of two references (name, affiliation, email address, telephone number, etc.)

8. Deadline for application

June 1, 2020 (Japan time)

* Short-listed candidates will be invited for an interview and mini lecture. Travel expenses will not be reimbursed. (Interviews for applicants living abroad may be arranged through skype or other means)

9. Address to submit the application documents

Chair of the Degree Program in International Public Policy, Graduate School of Business Sciences, Humanities and Social Sciences, University of Tsukuba

Tenno-Dai 1-1-1, Tsukuba, Ibaraki 305-8571, Japan

*Write in red “中央ユーラシア地域研究担当教員応募” / “Chuo Eurasia Chiiki Kenkyu Tannto Kyoin Ohbo” on the package, and send it by registered mail (書留).

*Submitted materials are not returned unless a self-addressed stamped envelope with your application is enclosed.

10. For further information, contact:

Office of Degree Program in International Public Policy, Graduate School of Business Sciences, Humanities and Social Sciences, University of Tsukuba

Email: Prof. Timur Dadabaev, dadabaev.timur.gm#@#u.tsukuba.ac.jp (delete the hash tags)