

JOB ANNOUNCEMENT

The Master's Program in International Area Studies at the University of Tsukuba is seeking applications to fill ONE non-tenure track faculty position at the rank of assistant professor.

1. Position

Full-time non-tenured assistant professor (助教)

2. Term of Employment

Maximum 5 years

Extension of employment is based on annual assessment (non-tenure track)

* For candidates with previous employment history at the University of Tsukuba (e.g. teaching part-time), the term may be shortened in accordance with the regulations of the university.

3. Start of Employment

June 1, 2019

* The annual salary system (年俸制) is applied.

* Salary is based on age, qualifications, and experience, as per university policy.

4. Field of Study

Area Studies on Central Asia (in particular in the field of Humanities)

5. Responsibilities

(1) Administration of Nippon-Foundation Central Asia-Japan Human Resource Development Project and related tasks.

(2) Teaching subjects such as "Research on Central Eurasian Culture and Society" at Master's Program in International Area Studies, "Overseas Internship", "Domestic Internship", "Practice of Overseas Project" at School of Humanities and Culture, "Overseas language training (Russian Language)" at Center for Education of Global Communication.

6. Qualifications

(1) Doctoral degree, or the prospect of obtaining a doctoral degree prior to employment

(2) Academic research achievements in the field of Area Studies on Central Asia

* Having published research papers in English is desirable *

(3) Experience in teaching at the college level or equivalent (desirable)

(4) Ability to conduct classes in English.

(5) Competence of communication in Russian or one of the national languages in Central Asian countries such as Uzbek, Kazakh, Kyrgyz and other languages (desirable)

(6) Having a level of proficiency in Japanese sufficient to fulfill all tasks described above is required, but being a native speaker of Japanese is not necessary.

7. Documents for application

(1) Curriculum Vitae (Form 3, downloadable), including a detailed description of the applicant's educational background, academic and other professional activities, date of

birth, home and office addresses, telephone numbers, and email address.

- (2) List of 3-5 main publications (books and/or papers) within the last five years (Form 4, downloadable) (If the candidate has fewer than five publications to list, he/she can add books and/or papers published more than five years ago on the list.)
- (3) List of teaching experience within the last five years (Form 5, downloadable)
- (4) Essay on teaching and research plans at the University of Tsukuba (Form 6, downloadable)

*Using forms 3-6 is not obligatory but preferable. The forms (Japanese version only) are available at <http://www.cegloc.tsukuba.ac.jp/page/dir000580.html>.

They can be filled out in English.

- (5) A copy or photocopy of the 3-5 main publications listed in (2)
- (6) Abstracts for each of the main publications listed in (2) (800 characters in Japanese or 400 words in English)
- (7) List of all publications and presentations
(Put a checkmark on the five main publications listed in (2).)
- (8) Cover letter with the applicant's email address and telephone number
- (9) Contact information of two references (name, affiliation, email address, telephone number, etc.)

8. Deadline for application

February 28 (Thur.), 2019 (Japan time)

* Short-listed candidates will be invited for an interview that may include a mock lesson. Travel expenses will not be reimbursed. (Interviews for applicants living abroad will be conducted via internet using tools such as skype.)

9. Address to submit the application documents

Chair of the Master's Program in International Area Studies,
University of Tsukuba

Tenno-Dai 1-1-1, Tsukuba, Ibaraki 305-8571, Japan

*Write in red “中央アジア地域研究担当教員応募” / “Chuo Asia Chiiki Kenkyu Tanto Kyoin Ohbo” on the package, and send it by registered mail (書留).

*Submitted materials are not returned unless a self-addressed stamped envelope with your application is enclosed.

10. For further information, contact:

Office of Master's Program in International Area Studies, University of Tsukuba

Tel: +81 (0)29-853-4593; Fax: +81 (0)29-853-6862

Email: MINOWA, Mari <minowa.mari.ge#@#u.tsukuba.ac.jp > (delete the hash tags)