

Entry Example for Application Form

Tuition exemption Application Form for AY2020 Fall semester << For international students >>

* Application Form must be printed two sided and be A4 paper size. (Do not write in blank spaces crossed out with slant lines.)

Date : **October X, 2020**

Application form must be carefully filled by the applicants themselves.
If intentionally false information is provided, the exemption will be cancelled even after the decision of approval is made.
Provide family information at the time of application.

To The President of the University of Tsukuba

Student ID Number : **201900000** Enrollment Year : **2019** Month : **4** Admission/Transfer Admission long-term study Y (year) · N

Scheduled Year of Completion: **2023** Month : **3**

Affiliation School **Science and Engineering** College **Sciences** Year **2**
Degree Programs _____ Program _____ Year _____

Name in Katakana **ツクuba**

Name (block letters) **Tsukuuba**

[Caution]
Applicants must fill in Affiliation and school year as of October 1, 2020

* Be sure to check the one of two categories below you wish.

Due to the following reasons, I hereby apply for the tuition fees exemption
 both the tuition fees exemption and deferment

Please choose either one.
If you choose " both the tuition fees exemption and deferment " and you are allowed for the deferment, the deadline of payment is the end of February 2021, and payment slip is required to make this payment. There is a handling fees charged to payers.

Reason for applying for tuition fees exemption. [All applicants]
• Check the most appropriate reason for applying for tuition fees exemption.

Reason for applying for tuition exemption. (Check the applicable reason)

1 General reason (financial reason) 5 Circumstances (Others)

Reasons for application, family Circumstances, etc (Explain your reason in detail)

* Please write in this section in Japanese.

- Income situation of the household
- Current source of household income
- In case of no or little regular income, please explain your ways to make your living.

• Please write in Japanese in this section as much as possible.

Do not use an erasable type of pen or pencil.

Applicant's Leave of Absence History (Fill in this section only if you have taken a leave of absence)

① History of Leave of Absence	yy/mm	- yy/mm	(months)	yy/mm	- yy/mm	(months)
	yy/mm	- yy/mm	(months)	yy/mm	- yy/mm	(months)
	yy/mm	- yy/mm	(months)	yy/mm	- yy/mm	(months)

Use only a black or blue ballpoint pen.
To make a correction, draw a double line (=) through the incorrect entry.
(Correction seal is not necessary.)
Do not use any correction tape to erase wrong information.)

② Students studying beyond the standard course term [if applicable]
• Refer to guidebook.

② Students studying beyond the standard course term
(Write the exceeding period below. The base date for this term is March 31, 2021.)

Exceeding period	year	month
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Refer: Exceeding period = [(Period from enrollment to the base date) - (Leave of Absence Period)] - (Minimum years required for graduation or completion)

Entry Example

Affiliation (as of October 1, 2020)	School Science and Engineering	College Engineering Sciences	Year 2
Degree Programs	Program		Year
Student ID Number 201900000	Name Tsukuuba		
Address, etc. Applicant (〒 305-8577) Tennodai 1-1-1, Tsukuba, Ibaraki TEL 090-1234-XXXX	Family (〒) United States of America ××State ▲▲ TEL		
* For international students, fill information about your spouse and children who live in Japan at the time of application			
Family members (spouse and children who live in Japan)			
Relationship to applicant	Applicant	Spouse	Child
Name			
Age	21		
Occupation	Student		
Place of work / length of work	year(s)	year(s)	year(s)
	(in thousand yen)	(in thousand yen)	(in thousand yen)
Income amount*			
Pension (old age pension) *			
Pension (Disability, Survivorship etc)			
Unemployment Insurance			
Public Assistance			
Other ()			
Total			
Business income (business, agriculture)			
Land Rent + House Rent, Interest, Dividend			
Child Support, etc.			
Others ()			
Retirement Benefit			
Extra Income			
Insurance			
Other ()			
Total			
Commuting from	<input checked="" type="radio"/> Home <input type="radio"/> Other	Tokyo Campus <input checked="" type="radio"/> Tsukuba Campus	Admission fee exemption request (AY2020) Yes <input type="radio"/> No <input checked="" type="radio"/>
Tuition fees exemption result for AY2019	(Full · Half · One-third · One-fourth · Not granted · Not applied)	(Full · Half · One-third · One-fourth · Not granted · Not applied)	大学料納付額 (2020年度) 千円 授業料納付額 (2019年度) 千円
⑦ Scholarship Scholarship Name: Example: ■■scholarship			(Estimated annual) amount received 360 thou.yen
Relationship	Name	Age	Management Categories
husband	Amakuubo	22	National Public Private
School Categories Elementary school/Junior High School/Senior High School/College/University College of Technology/Vocational School (Upper Secondary/Specialized) (School Name) ○University (AY2017 enrollment Grade)			
Commuting from	Tuition Exemption Status: Tuition Fees		
Home	1st Semester: 2nd Semester: Annual Amount (in thou.yen)		
Other	Total Total 5 3 6		
Home	N/A Total N/A Total		
Other	Half-Part Half-Part		
Home	N/A Total N/A Total		
Other	Half-Part Half-Part		
Home	N/A Total N/A Total		
Other	Half-Part Half-Part		
Household with Disabled Persons		Relationship () * Disabled	Disability pension Y/N
Household with Persons Needing Long-Term treatment		Relationship () Name ()	Medical treatment Cost Total thou.yen
Main Financial Supporter Living Separately		Address	Separation period Year Month -(months)
Disaster, Storm/Flood Damage, Burglary, etc.		Details of Damage	Amount of Damage (January 2019–December 2019) thou.yen
* 申請理由 一般 事柄(死亡) 事柄(災害) 事柄(失職) 事柄(その他)		過去に休学 有 ・ 無	支援室チェック欄
家族数 人 独立生計者 <input checked="" type="radio"/> 無 生活保護世帯 該当 ・ 無		学力 成績 単位数	学生生活課
多子世帯 該当 ・ 無		学力特例 該当 ・ 無	備考

Family and Income
[Fill in only "name, age, occupation, and Place of work / length of work".]

[Family]
• International students should only fill in information on their family members who live in Japan at the time of application.

[Income]
Do NOT fill in this part.

Address, etc. [All applicants]
• The university may contact applicants to confirm the application contents. Please enter valid telephone number.
• When family lives overseas, entry of family address is not mandatory.

Application For Admission fee exemption (AY2020)
[New students in AY2020 must fill in this blank.]
• Circle "YES" if applied.
• Circle "Persons who didn't need to pay" if you completed Master's Programs at University of Tsukuba Graduate Schools in March 2020, and continuously take Doctoral Program at University of Tsukuba Graduate Schools.

[All applicants]
• Circle the campus where you study.

Tuition fees exemption result for AY2019
[Students as of AY2019 must fill in this blank.]
• Fill the previous year's tuition exemption result for each semester.

Persons attending school in Japan (excluding the applicant)
• Persons who are attending school in Japan at the time of application.

Scholarship
• Fill in received scholarship(s) information (only grants without repayment obligation)
• Fill in the correct scholarship name.
• Fill in the estimated annual scholarship amount you will receive for AY2020.

Special Deductions
• Make sure to circle the applicable items and enter required information.
• Also, make sure to submit required certificates (If you fail to submit it, you will not receive any deductions.)

* "大学認定欄" section is for University use only