

授業料免除実施状況証明書 (Certificate of Tuition Exemption Status)

筑波大学に在学中の私の兄弟・配偶者等②が、2024年度授業料免除等の申請に必要としていますので、私(2023年度における貴学在学者)①の下記事項について証明をお願いします。

[I, a student who is attending your school as of AY2023①, would like to request you to certify my tuition exemption status as follows, because my sibling/spouse attending the University of Tsukuba② requires this certificate to apply for Tuition Exemption of AY2024.]

① 2023年度における貴学在学者 [証明を受ける者]
Student of your school as of AY2023 [the person who is certified]

学部(School)/研究科(Degree Program)	
学籍番号(Student ID Number)/年次(Year)	年次(Year)
氏名 (Name)	
通学区分 (Commuting from)	<input type="checkbox"/> 自宅通学(Home) <input type="checkbox"/> 自宅外通学(Other)

② 筑波大学在学者 Student of University of Tsukuba
[Applicant for tuition exemption]

学籍番号 (Student ID Number)	
氏名 (Name)	

※左欄①の証明を受ける者が筑波大学在学者である場合は、上記②免除申請者が下記証明欄1、2を記入し提出してください(証明者欄記入不要)。If ① is a student of the University of Tsukuba, ② must fill in certification boxes 1 and 2 below and submit. (It is not necessary to fill in the certifier column)

記

【 以下学校担当者のご記入をお願いします。 】

1. 学校種別
School Categories

<input type="checkbox"/> 大学院・大学・短大 University	<input type="checkbox"/> 高等専門学校 College of Technology	<input type="checkbox"/> 高等学校 High school
<input type="checkbox"/> 専修学校(専門課程) Vocational School (Upper Secondary/Specialized)	<input type="checkbox"/> 専修学校(高等課程) Specialized School (Higher Course)	<input type="checkbox"/> その他 () Others

2. 2023年度授業料免除実施状況 [授業料年額(基本年額) 円]
Tuition Exemption Status in AY2023 Annual Amount of Tuition Fees yen

前期分 First semester	免除実施額 Amount of exemption	円 yen
<input type="checkbox"/> 全額免除(国費留学生、休学による免除を含む) Full (incl. Government scholarships, leave of absence) <input type="checkbox"/> 半額免除 <input type="checkbox"/> 一部免除 () <input type="checkbox"/> 免除されていない Half Part Not exempted		
後期分 Second semester		
<input type="checkbox"/> 全額免除(国費留学生、休学による免除を含む) Full (incl. Government scholarships, leave of absence) <input type="checkbox"/> 半額免除 <input type="checkbox"/> 一部免除 () <input type="checkbox"/> 免除されていない Half Part Not exempted		

(注) 該当する項目にチェックし、必要事項をご記入ください。
2023年度の授業料免除実施状況について証明して下さるようお願いいたします。

上記のとおり証明します。 ※証明を受ける者①が筑波大学在学者である場合は、以下記載不要。

西暦 年 月 日

学 校 名

所 属

担当者氏名

印

Interview Sheet regarding Tuition Exemption Application (for spring semester ▪ for fall semester)

Applicants who are studying beyond the period of study or apply by “5 Circumstances (Others)” must undergo an interview as indicated below.

Applicant	Katakana Name		School of _____ College of _____	<input type="checkbox"/> Admission <input type="checkbox"/> Transfer Admission etc. Date: _____
	Student ID No.		Degree Programs in _____ Master’s Program in _____ Doctoral Program in _____	

[For the applicant only]

[Reason for application]

(1) Studying beyond the standard course term

Leave of absence [Except leave of absence after the standard period of study has expired].

Studying abroad.

(Period of leave of absence •studying abroad)

Year Month Day–Year Month Day (_____) leave of absence • studying abroad

_____ – (_____) leave of absence • studying abroad

_____ – (_____) leave of absence • studying abroad

_____ – (_____) leave of absence • studying abroad

Other reasons

Students who could not take credits because of disease for a period shorter than the period of leave of absence
 Please submit the Medical certificate.

Students with disabilities Please submit the Physical disability certificate.

Students who are considered to have special reason other than above
 Please submit the document which indicates the special reason other than above .

(2) Reason for “5 Circumstances (Others)” [Except the reason for studying beyond the standard period of study]

Students who are considered to have a special reason

. Please submit the document which indicates the special reason other than above .

[Detailed reason : required entry] For the answer in (1) shown above, write the reasons for extension in detail, and for the answer in (2), explain the circumstance in detail.

※Please do not write in this part why you need the tuition exemption. If there is not enough space and you cannot write, please use Form 6-2.

[面接者記入 For the interviewer only]

上記学生の申請書及び証明書等に基づき、申請理由、その他記載事項について説明を受けました。

I received an explanation of the application reason and other entries according to the application and the documents submitted by the above student.

(1) 卒業見込み Expected Graduation

2024 年度内に卒業の見込み Expected to graduate in AY2024

2025 年度以降(_____ 年度)に卒業見込み Expected to graduate after AY2025 (in AY _____)

(2) 所見(下記に必ずご記入ください。)

Opinion about studying beyond the standard course term or applying by “5 Circumstances (Others)” (After screening, this will be taken into consideration during the evaluation; so, please describe your situation etc. in detail.) (In Japanese)

日付 Date: _____

(面接者 Interviewer) Faculty: _____ Name: _____

* The interview sheet must be put in a sealed envelope (prepared by the applicant) by the interviewer. Use additional paper and attach it if your comments cannot fit in the spaces provided.

