

To all students and faculty members,

From: President Kyōsuke Nagata

Notice of 2013 Emergency Disaster Drills at the University of Tsukuba

1. Purpose

We are conducting an emergency disaster drill in order to ensure the safety for our students and faculty members, verify the disaster response system, and improve our response capacity in the case of a large-scale earthquake.

- ※ For faculty members in charge of classes on the day of the drill, please direct all attending students to the nearest evacuation site. You will be participating as “evacuation guides”.
- ※ For students, given that often during a large-scale earthquake you are forced to ensure the safety of yourself and others, we urge you to actively participate in this drill to be better prepared in the event of a real disaster.

2. Drill Implementation Date

Wednesday, November 20, 2013 – 13:30 (at the end of 3rd period) to 14:50

- ※ Hypothetical Disaster
 - Time of occurrence: Wednesday, November 20, 2013 – 13:30
 - Scale: Southern Kanto earthquake with intensity of lower 6 on the Japanese seven-stage seismic scale (The disaster drill will begin at 13:30 with the chime at the end of 3rd period)
- ※ After the evacuation drill, students and staff who will not participate in other drills will be dismissed by the Area Emergency Headquarters. (Participants in fire extinguisher and smoke screen training at the Library and Information Science area will be dismissed at 14:40.)

3. Participants

Students, Staff (including part-time staff, but excluding part-time lecturers), Disaster Prevention Center Staff

4. Disaster Drill Information

- (1) Safety procedures immediately after the earthquake (for students & staff)
 - Immediately after the 13:30 earthquake, allow 2 minutes to ensure personal safety
 - ※After that, based on instructions from evacuation guides, proceed to evacuate.
- (2) Evacuation Drill (for students & staff)
 - Based on instructions from the evacuation guide (in the case of students, this will be your class instructor), proceed to the nearest outdoor evacuation site where the evacuation drill registration and confirmation will take place by card reader. *Please make sure to have your student or staff ID with you.
 - Evacuation guides shall report the status of the group evacuation to the person in charge at the outdoor evacuation site.
 - For each student dormitory and building, staff shall conduct a virtual inspection to confirm persons that everyone was evacuated.
- (3) Transportation of Injured Drill (for staff)
- (4) Emergency Headquarters Establishment Drill (for staff)
- (5) Communication System Drill (for staff)
- (6) Safety Report Drill (for students & staff)
(Register before 17:00 on the Safety Reporting WEB System published on the Official HP and FB Page)
*The Emergency Group Email testing will be performed and a Safety Reporting WEB System link will be sent.
- (7) Fire Extinguisher and Smoke Screen Training (for students & staff)
(Systems & Information Engineering Area, drill site: Area 3 North Parking Lot)
- (8) Earthquake Simulation Drill (for students & staff) – with an earthquake simulation vehicle
*Simulation will be performed at the University Administration Center in front of the garage for large vehicles

5. Other

- (1) During the drill, each regular administrative office window will be closed.
- (2) The cafeterias and shops will participate to the extent possible.

University of Tsukuba Emergency Disaster Drill for 2013

Students should participate actively in this drill based on the need to ensure safety during a large-scale earthquake

- 1 **Drill Date: Wednesday, November 20, 2013 – 13:30 (at the end of 3rd period) to 14:50**
 (Students will be dismissed at 14:00) ✂ Fire extinguisher and smoke screen training participants will be dismissed at 14:40
- 2 **Participants: Students, Staff (excluding part-time lecturers), Disaster Prevention Center Staff**
 ✂ For details of drill, please look under the “Current Students” and “Staff Only Site” sections of the official university website.

